

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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August 5, 2003
Continued from July 22, 2003

FROM: MICHAEL E. HAYS, Director
Land Use Services Department

**SUBJECT: CONTRACT AMENDMENT FOR PROFESSIONAL PLANNING, ENVIRONMENTAL AND
 LEGISLATIVE SERVICES**

RECOMMENDATION: Approve contract amendment #01-862 A-2 with Gerald E. Hillier, dba Public Land Users Services, to extend the term of the contract ten (10) months to June 30, 2004, reduce the scope of work for legislative services, and increase the not to exceed amount by \$100,000 for a total of \$360,000.

BACKGROUND INFORMATION: On August 21, 2001, the Board approved contract #01-862 with Gerald E. Hillier, dba Public Land Users Services, for professional planning, environmental, and legislative services for issues involving public lands located in the desert area of San Bernardino County. The scope of work identified in the contract included:

A.

1. Represent the County for the following:
 - a. The Northern and Eastern Mojave Plan, including the Mojave Preserve General Management Plan;
 - b. The Western Mojave Plan, including the Ft. Irwin proposed base expansion;
 - c. The Northern and Eastern Colorado Plan, including the area south of I40 and east of 29-Palms Marine Base.

2. Represent the County before a number of formal and informal agencies concerned with public lands including:
 - a. Bureau of Land Management Advisory Council;
 - b. National Park Service Advisory Commission associated with the Mojave National Preserve;
 - c. Joshua Tree Commission;
 - d. Death Valley National Park Commission;
 - e. Mojave Desert Mining Advisory Council.

B. Represent the County and provide legislative services on issues of importance to the County, including Endangered Species Act reform, Mining Law reform, corrections to the California Desert Protection Act, and potential amendments to National Park and Wilderness boundaries.

If this Board Item is approved, Item #B will be reduced to those activities specifically requested by the County. The County has consolidated legislative services into a countywide service contract.

Record of Action of the Board of Supervisors

CONTINUED TO TUE, 8/5/03 @ 10 A.M.

**BOARD OF SUPERVISORS
COUNTY OF SAN BERNARDINO**

MOTION	<u>MOVE</u>	<u>AYE</u>	<u>AYE</u>	<u>ABSENT</u>	<u>SECOND</u>
	1	2	3	4	5

J. RENEE BASTIAN, CLERK OF THE BOARD

BY _____

DATED: July 22, 2003

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ITEM 011

CONTRACT AMENDMENT FOR PROFESSIONAL PLANNING, ENVIRONMENTAL AND LEGISLATIVE SERVICES

July 15, 2003

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Contract #01-862 was approved after the release of a Request for Proposal (RFP) on May 25, 2001. The RFP was placed on the County's web site and was distributed to four (4) potential vendors; two (2) proposals were received. The term of the contract was one (1) year with a one (1) year extension, which was exercised by the Land Use Services Department on July 30, 2002, effective August 21, 2002 through August 20, 2003. Due to the level of expertise required for these services, which are not available within current staff, and the high workload requirements, it is necessary to continue the availability of these services for the department, excluding those for providing legislative services. If there is a need for these services in fiscal year 2004/05 the department will initiate a RFP process.

Pursuant to County Policy 11-05, departments are required to seek Board of Supervisors approval when contracting for services with any one vendor in excess of an aggregate amount of \$25,000 per fiscal year. After Land Use Services Department (LUSD) staff's review of the current status of the projects in Item #1, and the contractor's understanding of the County's requirements and previous experience, LUSD is requesting to extend this contract with Gerald E. Hillier, dba Public Land Users Services, without a formal bid process. The existing contract expires August 20, 2003, with no provision for an additional extension in the RFP or the existing contract.

REVIEW BY OTHERS: This contract and Board item have been reviewed by Chief Deputy County Counsel, Rex Hinesley on June 30, 2003; Land Use Services Contract Compliance Coordinator Ruth Rice on June 30, 2003; by the Purchasing Department, Allen Sanchez, Contract Analyst, on June 26, 2003; and the County Administrative Office, Patricia M. Cole, Administrative Analyst III, on June 29, 2003.

FINANCIAL IMPACT: The costs for these services were included in the Advance Planning (AAA ADV) proposed budget for FY 2003/2004. There is no increase to local cost for this item.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item, and concurs with the department's proposal based on the expertise this contractor provides.

SUPERVISORIAL DISTRICT(S): 1st & 3rd

PRESENTER: Michael E. Hays, Director 387-4141

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